

## Minutes of the IQAC Meeting

**Session: 2023–24**

**Date: 29 January 2024**

**Time: 10:30 AM**

**Venue: IQAC Room**

S. No.	Agenda Item	Decision Taken	Action Taken	Status
0	1	2	3	4
1	Review of tasks done by IQAC	To review and assess IQAC activities	Review conducted and activities evaluated	Completed
2	Planning for the next semester	To plan academic and quality enhancement activities	Semester-wise planning initiated	Completed
3	Submission of AQAR	To ensure timely submission of AQAR	AQAR data collection and documentation initiated	Completed
4	Annual Function	To plan and organize the Annual Function	Preliminary planning and coordination initiated	Completed
5	Miscellaneous	To consider quality-related suggestions	Suggestions noted for future action	Completed